

ADMINISTRATIVE DETAILS

FOR THE EXTRAORDINARY GENERAL MEETING ("EGM") OF WCT HOLDINGS BERHAD ("COMPANY")

Day and Date : Wednesday, 9 April 2025
Time : 11.00 a.m.
Venue : Ballroom 2, Level 2, Le Méridien Petaling Jaya, Paradigm, No. 1, Jalan SS7/26A, Kelana Jaya, 47301 Petaling Jaya, Selangor Darul Ehsan, Malaysia

REGISTRATION

Registration will commence at 10.00 a.m. and will remain open until the conclusion of the EGM, or such time as may be determined by the Chairman of the meeting.

Please produce your original National Registration Identity Card (NRIC) or passport (for foreigners) during registration for verification purposes prior to signing on the Attendance List. Please note that registration must be done in person. No person is allowed to register on behalf of another even with the original NRIC or passport of the other person.

Upon verification and registration, you will be given an identification wristband printed with barcode for you to enter the meeting hall. If you are attending the EGM as a shareholder as well as proxy, you will be registered once and will only be given one identification wristband. Please note that no person will be allowed to enter the meeting hall without wearing the identification wristband. There will be no replacement in the event you lose or misplace the identification wristband.

ELIGIBILITY TO ATTEND AND VOTE AT THE EGM

Only shareholders whose names appear on the Record of Depositors as at **3 April 2025** (General Meeting Record of Depositors) shall be entitled to attend, speak and vote at the EGM or appoint proxy(ies) to attend, speak and vote on his/her stead.

APPOINTMENT OF PROXY

1. If you are not able to personally attend the EGM, you are encouraged to appoint a proxy or the Chairman of the meeting as your proxy to attend and vote on your behalf by indicating your voting instructions in the instrument appointing a Proxy (Proxy Form).
2. A shareholder entitled to attend and vote at the meeting may appoint not more than two (2) proxies to attend and vote at the EGM, on his/her behalf and such proxy may but need not be a member of the Company. In the case of a member who is an Exempt Authorised Nominee as defined under the Securities Industry (Central Depositories) Act, 1991, there is no limit as to the number of proxies it may appoint.
3. Where a shareholder appoints two (2) proxies or where an Exempt Authorised Nominee appoints two (2) or more proxies, the appointment shall only be valid if the proportion of shareholdings to be represented by each proxy is clearly specified in the instrument appointing the proxies.
4. The appointment of proxy may be made in a hardcopy form or by electronic means in the following manner and must be received at least twenty-four (24) hours before the time appointed for holding the EGM i.e., not later than 8 April 2025 at 11.00 a.m. or at any adjournment thereof:

In Hardcopy Form

The hardcopy Proxy Form may be deposited at the office of the Company's Share Registrar, Boardroom Share Registrars Sdn Bhd ("Boardroom") at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia;

OR

By Electronic Means

The Proxy Form may be submitted via electronic means through the BoardRoom Smart Investor Portal at <https://investor.boardroomlimited.com> as detailed below:

Procedure	Action
<u>Step 1</u> Register Online with BoardRoom Smart Investor Portal ("BSIP") (for first time registration only)	<p><i>(Note: If you have already signed up with BSIP, you are not required to register again. You may proceed to Step 2)</i></p> <ol style="list-style-type: none"> Access website https://investor.boardroomlimited.com Click <<Register>> to sign up as a user. Please select the correct account type i.e., sign up as "Shareholder/Unitholder" or "Corporate Holder". Complete the registration with all required information. Upload a softcopy of your or representative's MyKAD/Identification Card (front and back) or Passport. For Corporate Holder, kindly upload the authorisation letter as well. Click "Sign Up". You will receive an e-mail from BSIP Online for e-mail address verification. Click on "Verify E-mail Address" from the e-mail received to continue with the registration. Once your email address is verified, you will be re-directed to BSIP Online for verification of mobile number. Click on "Request OTP Code" and an OTP code will be sent to the registered mobile number. You will need to enter the OTP Code and click "Enter" to complete the process. Your registration will be verified and approved within one (1) business day and an email notification will be provided.
<u>Step 2</u> Appointment of Proxy	<p><u>For Shareholders</u></p> <ol style="list-style-type: none"> Login to https://investor.boardroomlimited.com using your user ID and password created with BSIP from Step 1 above. Select "WCT HOLDINGS BERHAD EGM" from the list of Corporate Meetings and click "Enter". Click on "Submit eProxy Form". Enter your CDS Account Number and number of securities held. Select your proxy – either the Chairman of the meeting or individual named proxy(ies). Read and accept the General Terms and Conditions by clicking "Next". Enter the required particulars of your proxy(ies). Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote. Review and confirm your proxy appointment and click "Apply". Download or print the eProxy form as acknowledgement.

Lodgement of Proxy Form by Electronic Means (cont'd)

Procedure	Action
	<p><u>For Corporate Holders, Authorised Nominee and Exempt Authorised Nominee</u></p> <ol style="list-style-type: none"> Login to https://investor.boardroomlimited.com using your user ID and password created with BSIP from Step 1 above. Select "WCT HOLDINGS BERHAD EGM " from the list of corporate meetings and click "Enter". Click on "Submit eProxy Form". Select the company you would like to represent if more than one. Proceed to download the file format for "Submission of Proxy Form" from BSIP. Prepare the file for the appointment of proxies by inserting the required data. Proceed to upload the duly completed proxy appointment file. Review and confirm your proxy appointment and click "Submit". Download or print the eProxy form as acknowledgement. <p><i>Note: if you wish to appoint more than one (1) company, kindly click the home button and select "Edit Profile" in order to add company name.</i></p>
Ste 3 Email notification	You will receive notification from Boardroom that your request(s) has been received and is being verified.

REVOCATION OF PROXY

If you have submitted your Proxy Form(s) and subsequently decide to appoint another person as your proxy or you wish to personally attend and vote at the EGM, please write in to BSR.Helpdesk@boardroomlimited.com to inform your intention to revoke the earlier appointed proxy no later than twenty-four (24) hours before the EGM i.e., not later than 8 April 2025 at 11.00 a.m. or at any adjournment thereof. Upon revocation, your proxy(ies) will not be allowed to participate in the EGM. In such event, you should advise your proxy(ies) accordingly.

VOTING PROCEDURE

- The voting on all resolutions to be tabled at the EGM of the Company will be conducted by poll in accordance with Paragraph 8.29A(1) of Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Boardroom as Poll Administrator to conduct the poll by way of electronic voting (e-Voting) and SKY Corporate Services Sdn Bhd as the Independent Scrutineer to verify the poll results.
- E-voting facilities will be made available at the poll stations. The e-Voting for each of the resolutions set out in the Notice of EGM will commence only upon the conclusion of the deliberations of all the business transacted at the EGM and until such time when the Chairman announces the closure of the poll.
- The Scrutineers will verify the poll result reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

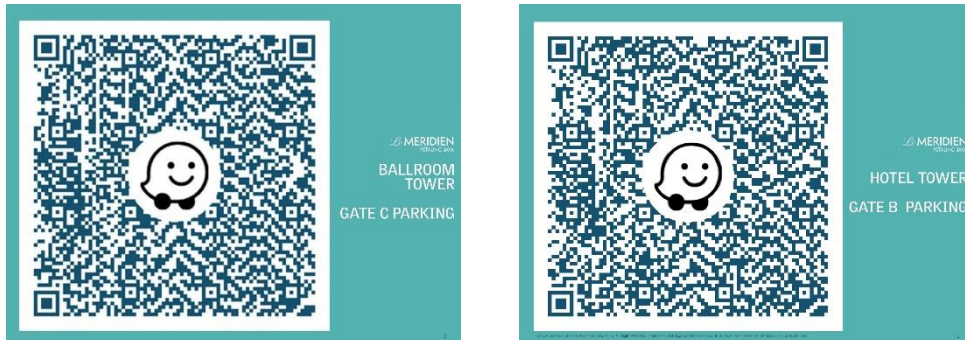
NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography of the EGM proceedings are strictly not allowed.

REFRESHMENT

Refreshment will be served at the EGM.

LOCATION MAP TO LE MÉRIDIEN PETALING JAYA



Google Maps: Le Méridien Petaling Jaya (https://maps.app.goo.gl/epPJdHJQdMXWq9Vv6?g_st=iw)

PARKING

Ample parking space is available at the designated parking levels in Le Méridien Petaling Jaya and Paradigm Mall Petaling Jaya. Kindly follow the relevant signage to access the car parks.

COMMUNICATION GUIDANCE

Shareholders and proxies are also reminded to monitor the Company's website and announcements for any changes to the EGM arrangements.

ENQUIRY

If you have any enquiries prior to the EGM, please contact our Share Registrar during office hours from Monday to Friday (8.30 a.m. to 5.30 p.m.).

Boardroom Share Registrars Sdn Bhd

Address: 11th Floor, Menara Symphony
No. 5, Jalan Prof. Khoo Khay Kim
Seksyen 13, 46200 Petaling Jaya
Selangor Darul Ehsan, Malaysia
General Line: 603-7890 4700
Fax Number: 603-7890 4670
Email: BSR.Helpdesk@boardroomlimited.com